

ANNAMALAI UNIVERSITY

**Rajah Muthiah Medical College, Rajah Muthiah
Dental College, Faculty of Engineering and
Technology & Rani Meyyammai College of Nursing
(SELF FINANCING)**

Undergraduate Programmes

Prospectus

2013-2014

Degree Programmes offered

1. M.B.B.S.
2. B.D.S.
3. B.Pharm.
4. B.P.T.
5. B.Sc.(Nursing)

University website: www.annamalaiuniversity.ac.in

தில்லைப் பதியுடையான சிற்றும் பலந்தன்னில்
 அல்லும் பகலும் நின் றாடுகின்றான் - எல்லைக்கண்
 அண்ணா மலைமன் அமைத்த கலைக்கழகம்
 கண்ணாரக் கண்டு களித்து.

- தேசிகவிநாகயம் பிள்ளை

This brochure-cum-prospectus is published for enlightening those who intend to apply for admission to various Programs in the Rajah Muthiah Medical College and Rani Meyyammai College of Nursing under Faculty of Medicine, in the Rajah Muthiah Dental College under Faculty of Dentistry, Department of Pharmacy under Faculty of Engineering and Technology, of the Annamalai University during 2013-2014.

The matter covered is subject to change from time to time and the University may make such changes without notice.

The University will provide additional information in response to enquiries from individuals and institutions.

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ABOUT UNIVERSITY

The Annamalai University founded in 1929, is a unitary residential institute of repute. It offers educational opportunities in Humanities, Sciences, Agriculture, Engineering, Health Sciences, Education and Fine Arts right upto post-doctoral level. The ten faculties of the University are established in a sprawling campus spread around one thousand acres wedged between Chidambaram Town and the Bay of Bengal. Set in a rural heartland, it is bestowed with moderate tropical weather conditions. Established as the Second University in the State of Tamilnadu and Fifteenth University in India, Annamalai University has been serving the cause of higher education, all these 84 years in a commendable manner.

The University is marching ahead proudly with an unmatched quality of education. This is evident from the reports of Ministry of Science and Technology (“Measures of Performance of Universities in India: An analysis of the Publication Output in Science and Technology” published by CSIR – National Institute of Science Technology and Development Studies, New Delhi – 2011, p.102) that ranks Annamalai University in the ninth position within the top ten Universities, among 600 and odd Universities in India, regarding the overall science publication output. In respect of Environmental Science, the University is ranked second, in Energy fourth, in Engineering Sciences fifth and eighth in Biological Sciences.

The Scimago (Scopus) survey for ranking Universities, educational institutions and sponsoring agencies across the world has rated Annamalai University to be 22nd in India, next to DRDO (Defence Research and Development Organisation) and to be 7th among Indian Universities (Scimago Institutions Ranking Scimago Research Group, 2012. Data source: Scopus®. <http://www.scimagoir.com>). The popular journal in India *Careers 360* has ranked Annamalai University to be second among four star rated universities among 26 such universities, and well above four other popular universities of Tamilnadu. This survey has only 10 universities in India ranked above Annamalai University (India’s Outstanding Universities, *Careers 360* March, 2013. www.careers360.com, p.16-19).

FACULTY OF MEDICINE

The Faculty of Medicine has two colleges under it. They are the Rajah Muthiah Medical College and the Rani Meyyammai College of Nursing.

The Rajah Muthiah Medical College has a 1400 bed tertiary level collegiate hospital with all specialities, super-specialties supported by modern 24-hour laboratory and imageology service equipped with Doppler, Ultrasound, CT Scan and the MRI. The Medical Council of India has accorded permanent recognition for annual intake of 150 students for the MBBS programme.

The Rajah Muthiah Medical College was established on 5th August, 1985. This is the second phase of the development of the Rajah Muthiah Institute of Health Sciences, since the Rajah Muthiah Dental College has been started in the first phase in 1980.

The Rajah Muthiah Medical College and Hospital serve the needs of the surrounding villages by providing medical treatment with skilled doctors and well equipped hospital. Apart from ensuring curative and rehabilitative services through the teaching hospital of the college, community services on the preventive and promotive sides are being meaningfully organised, keeping in view the health needs of the rural as well as the urban sectors of the community.

The Academic tempo in the Rajah Muthiah Medical College and Hospital is maintained at a high level by the activities of the scientific body – ‘Academy of Medical Sciences’. Under the auspices of the Academy, regular monthly meetings are held wherein research papers and hospital cases are presented and discussed. Symposia are held annually on various Medical topics. Eminent scientists are invited by the Academy to give guest lectures on topics of current importance. The University has been hosting several National / International Medical Conferences. The teachers in the Faculty are encouraged to present and many have presented papers/ participated in several National / International Seminars/ Conferences/ Symposia.

The imposing structures of Rajah Muthiah Medical College has the distinction of having been declared open by His Excellency Rashtrapathi Shri R.Venkataraman, the then President of India, on 28.4.1988.

Four new hostel blocks, two each for men and women have also come into being for providing comfortable accommodation to the students. Besides there are separate quarters – one each for men and women CRRIs. A new Post-graduate students hostel with 163 single bath attached rooms, has also been constructed and occupied by the students. The University has also

provided staff quarters besides playgrounds and other amenities which make the campus life comfortable and stimulating both for teachers and students. New hostels for I MBBS/BDS students (men) and a separate hostel for B.Sc. Nursing students are also available. An additional block with 72 bath attached rooms is ready for occupation from June 2012.

A special feature of Rajah Muthiah Medical College is that it is one of the very few Medical Colleges in India directly run by Universities. As a University Medical College with residential system, there are ample opportunities for healthy interaction and learning from multi-disciplinary facilities available in the campus of the Annamalai University. Situated in sylvan surroundings, the University is in close proximity to the famous pilgrim centre of Chidambaram with Lord Nataraja as its presiding Deity.

It has also been granted permission to run Post Graduate degree programmes in 19 different specialities with effect from the academic year 1997-98, all of which are recognised by Medical Council of India/Govt. of India.

The Post-Graduate Diploma programmes in eight specialities are being offered presently and recognised by MCI/Govt. of India.

Physical Medicine & Rehabilitation

The primary objective of the Medical College is to make its own worthy contribution to the community with well trained and properly equipped doctors and paramedical personnel such as nurses and physiotherapists. This is one of the few colleges in the country with a full fledged specialty of Physical Medicine & Rehabilitation.

To keep pace with the development of modern medical education, the programme of Bachelor of Physiotherapy was started from the academic year 1991-92. The division conducts a Graduate and a Post Graduate Programme in Physiotherapy, offering substantial input to human resource need of medical rehabilitation technology of the country. Besides, the Department runs an Artificial Limb Centre which is meeting the regional requirements of artificial limbs at a very nominal cost.

Rani Meyammai College of Nursing

The Nursing programmes are conducted by the Department of Nursing since 1983 and was renamed as the Rani Meyammai College of Nursing from the academic year 1995-96. The College has full recognition to offer graduate and postgraduate programmes from the Nursing Council of India as well as the Tamil Nadu Nursing Council. The educational programmes of the

College are well supported by the unique facilities available with the 1400 bedded Rajah Muthiah Medical College Hospital, which is also involved in teaching and training of graduate students in Nursing.

FACULTY OF DENTISTRY

During its Golden Jubilee celebrations in December 1979, the University announced its decision to set up the Faculty of Medicine and start a Dental College under its purview as a first step. Thus the RAJAH MUTHIAH DENTAL COLLEGE was born in December 1980 with a batch of 40 students admitted to the 4-year B.D.S. (Bachelor of Dental Surgery) Programme. The permanent recognition of the Dental Council of India has now been secured after due review by the Council's inspection Commission.

All undergraduates of the Rajah Muthiah Dental College undergo a five year (4+1)(including one year internship) programme leading to the degree of B.D.S. which immediately qualifies its holders to register their names in the Dentists' Register and to practice dentistry in India.

The B.D.S. programme is designed to develop in the students, the skill to take care of the total oral health of the patient. In addition to lectures, teaching is conducted by means of seminars, laboratory demonstrations, practical laboratory work, and clinical practice in the hospitals.

The Dental Council of India granted permission to start the M.D.S. programmes in Oral & Maxillofacial Surgery from 1987-88, and Periodontics, Pedodontics and Orthodontics from 1988-89, and subsequently in Prosthodontics, Conservative Dentistry and Endodontics, Oral Medicine and Maxillofacial Radiology and Oral and Maxillofacial Pathology under the Faculty of Dentistry. Out-patient and in-patient facilities are also provided, including a modern and well equipped operation theatre. The post-graduate training has been specially planned with the available infrastructure. The curriculum has been updated with emphasis on total body care.

Ever since the Rajah Muthiah Dental College & Hospital was started in 1980, the following infrastructural facilities have been added to cope with the latest developments in Dentistry including an imported casting and ceramic Laboratory.

1. New block for specialities in Orthodontics and Periodontics
2. Two, well equipped A/C Lecture Halls with a capacity for 250 persons
3. Digital Radiography and Intra oral camera facilities

4. Teseera ATL composite crown and bridge system
5. Vector Unit for Periodontal treatment
6. A Special Clinic and Implant with latest state-of-art Technologies

The hospital is well equipped with sufficient number of sophisticated Dental chairs and other modern equipments by which adequate number of outpatients are treated per day. Further, the hospital is catering to the needs of rural public in and around Chidambaram Town through routine Dental Camps with a fully equipped Van to move about. This institution has earned a National reputation among the other Dental Colleges in India.

FACULTY OF ENGINEERING AND TECHNOLOGY

With the objective and dynamic vision to support contemporary engineering, the Faculty of Engineering and Technology (FEAT) was established in the year 1945, as the Second Engineering College of the then composite Madras State. The FEAT proudly celebrated its Golden Jubilee in the year 1996 and Diamond Jubilee in the year 2005.

FEAT has nine departments namely Civil, Civil and Structural, Mechanical, Manufacturing, Electrical and Electronics, Electronics and Instrumentation, Chemical Engineering, Computer Science and Engineering, and Pharmacy.

Department of Pharmacy was established in the year 1982, with a mission of “imparting quality education in Pharmacy” and celebrated silver jubilee in the year 2007. Department of Pharmacy is DST – FIST assisted Department where in assistance is provided by Department of Science and Technology, Government of India and also come Under special Assistance Programme of University Grants Commission (UGC – SAP assisted Department), New Delhi.

Currently the Department is offering D.Pharm, B.Pharm, M.Pharm (six branches namely Industrial Pharmacy, Pharmacy Practice, Quality Assurance, Pharmacology, Industrial Pharmacognosy, Pharmaceutical Chemistry), Pharm D six year integrated and Pharm D (Post Baccalaureate) apart from Ph.D programme. All the programmes are approved by the respective statutory body.

At present department has built up area of more than 4000 m² with all utilities to house 15 laboratories, machine room, 3 instruments rooms, museum, library, lecture halls and administrative areas. The facilities available in the department are one of the best in India. The facilities include state of art equipments like High Performance Liquid Chromatography, High Performance Thin Layer Chromatography, Differential Scanning Calorimeter,

Spectrofluorimeter, spectrophotometer, FTIR, kalweka multipurpose pharmaceutical Unit operation assembly, Malvern Particle size analyser, Jet Mill, Texture analyser, dissolution tester with auto sampler, auto analyser and polygraph. Further the department has facilities to carry out stability studies and Pharmacological evaluation. As a part of extension activities, Department of Pharmacy is managing drug information centre at Rajah Muthiah Medical College, Annamalai University. Drug related queries from the Physicians, research scholars and Nurses on Rational Drug Therapy and Therapeutic Drug monitoring are attended.

The Department has highly motivated group of faculty members qualified from various premier instructions like University of Scheffield, London, BHU, BITS Pilani, Jadavpur University, Nagpur University, Andhra University, Punjab University and BIT Ranchi.

Department of Pharmacy has developed strong tie up with a number of Pharmaceutical companies and M.Pharm programmes are conducted in collaboration with Pharmaceutical Companies.

Research activities have been the backbone of the Department of Pharmacy right from its inception. About 70 scholars from Department of Pharmacy have been awarded Ph.D. and Department has two patents to its credit. Recent survey places Department of Pharmacy at seventh place among the Pharmaceutical Institutions in India, in terms of research publication.

Department of Pharmacy has signed MoU with Western University of Health Sciences, California and University of Michigan, USA for academic and research collaboration.

1. PROGRAMMES OFFERED:-

Sl.No.	Name of the Programme	Duration
1.	M.B.B.S.	5 ½ years including Internship
2.	B.D.S.	5 years including Internship
3.	B.Sc. (Nursing)	4 years
4.	B.Pharm.	4 years
5.	B.P.T.	4 ½ years including Internship

2. AGE LIMIT :-

Should have completed the age of **Seventeen** years on or before 31st December 2013. i.e should have been born on or before 31.12.1996. Evidence should be produced.

For B.Sc. (Nursing) age should not be over 30 years of age as on 31st December 2013, for SC/ST : 35 years.

3. ELIGIBILITY :-

a) M.B.B.S./ B.D.S.

Candidates should have passed in **all the subjects** of the qualifying examination of the Higher Secondary Course conducted by the Tamil Nadu State Board /any other equivalent Board in the following group of subjects with a minimum of 50% aggregate marks taken together in Physics, Chemistry and Biology and have passed the examination in those subjects as well as in English.

Candidate belonging to Scheduled Castes and Scheduled Tribes or other Backward Classes are however eligible if they have 40% aggregate marks taken together in the Physics, Chemistry and Biology and have passed the examination in those subjects as well as in English.

b) B.Pharm

A pass in Higher Secondary Examination or an equivalent examination with Physics, Chemistry and Biology / Botany and Zoology / Mathematics / Biotechnology / Computer Science. The candidates who have not studied Biology or Mathematics shall undergo a programme in Introductory Biology or Introductory Mathematics as the case may be along with I year B.Pharm subjects.

A pass in Diploma in Pharmacy Programme as per new educational regulations of the Pharmacy Council of India.

A pass in B.Sc. degree in one attempt with Physics, Chemistry, Mathematics, Biology, Biotechnology and Computer Science subjects either at the plus two level or at the graduate level.

c) B.P.T.

For all categories, a pass in the Higher Secondary examination (Plus Two Course) of Tamil Nadu or any other equivalent examination accepted by Annamalai University, as its equivalent, with Physics, Chemistry, and Biology or Botany/Zoology and English.

d) B.Sc. (Nursing)

Candidates should have passed in **all the subjects** of the qualifying examination of the Higher Secondary Course conducted by the Tamil Nadu State Board /any other equivalent Board in the following group of subjects with a minimum of 45% aggregate marks taken together in Physics, Chemistry, Biology and English [PCBE].

Candidates belonging to Scheduled Caste and Schedule Tribe are however eligible, if they have 40% of aggregate marks (PCBE).

Only female candidates can apply.

4. METHOD OF SELECTION AND ADMISSION:-

Selection of candidates for M.B.B.S. / B.D.S. /B.Pharm. / B.P.T. / B.Sc. (Nursing) degree programmes will be based on the merit list from the marks secured by the candidates in the entrance examination which was conducted by the University on 07.06.2013 for the above courses.

In cases where more than one candidate has got the same marks in the merit list, the inter-se-merit among such candidates shall be determined in the order of priority as specified below:-

1. Marks obtained in Paper MD1 (Biology) in the Entrance Examination
2. Aggregate of Marks obtained in Higher Secondary Examination in Biology, Physics, Chemistry subjects reduced to 200 (Biology – 100, Physics – 50, Chemistry – 50).
3. Percentage of Marks obtained in Higher Secondary Examination in Biology.
4. Date of Birth (elder will be given preference)

5. ALLOCATION OF SEATS AND COUNSELLING PROCEDURE:-

Candidates will be called for Counselling in the order of merit.

- a) Counselling will be held at the Administrative Office, Annamalai University, Annamalai Nagar, Chidambaram.
- b) **Counselling Schedule will be available on the website. Candidates will be called for Counselling in the order of their merit. These details will be available on the university website.**
- c) **Counselling Fee:** Candidates have to pay a Counselling fee of Rs.5000/- by cash or DD at the time of Counselling .

- d) Selection shall be made under seven categories, namely OC, BC, BC (M), MBC / DNC, SC, SCA and ST, following the rules of reservations of the Government of Tamil Nadu as follows:

Open Competition (OC)	31%
Backward Class (BC)	26.5 %
Backward Class Muslim (BCM)	3.5 %
Most Backward Class & Denotified Communities (MBC & DNC)	20 %
Scheduled Caste (SC)	15 %
Scheduled Caste (Arunthathiyars) (SCA)	3 %
Scheduled Tribes (ST)	1 %

Among the above reservations, 3% seats have been included for differently abled persons as per norms laid down by the Government.

Candidates except those belonging to SC and ST, from states other than Tamil Nadu shall be considered only under General Turn.

- e) Option once exercised during Counselling will be final and cannot be changed.
- f) Candidates who fail to attend the Counselling at the specified date and time will forfeit their right to admission and their name will not be considered later.
- g) Due to unforeseen reasons, if a candidate **could not** attend the Counselling on the **specified date and time** he / she can attend on a subsequent time / date during that Counselling phase and will be allowed to take the programme available at the time of Counselling when he/she actually attends. (or) He / She can authorize his / her parent on his / her behalf and the parent's decision will be binding on the candidate. The authorization letter must be in the prescribed format.
- h) **If the candidate is absent during the 1st phase of Counselling for which he / she is called cannot attend the 2nd phase of Counselling .**
- i) **Bond:-** Candidates selected for admission and his/her parent / Guardian will have to execute an Agreement Bond during admission to College as prescribed in the format. Failure to execute the Agreement Bond will lead to cancellation of selection.

- j) All Selections and admissions for MBBS/BDS/B.Sc.(Nursing)/B.Pharm./BPT Course are only provisional. The Selection and admission is liable to be cancelled at any time as and when the eligibility conditions are found to be defective or incorrect or there has been suppression or misrepresentation of facts. The University reserves the right of allotment of MBBS/BDS/B.Sc.(Nursing)/B.Pharm./BPT seats.
- k) Any change or modification and relevant information pertaining to this admission process will be made available immediately on the University website. (www.annamalaiuniversity.ac.in.) **The candidates are instructed to frequently visit the website from the date of application till the end of Counselling without fail.** Please do not wait for Counselling information to be received by post, as all information including the date of Counselling will be put up in the websites.
- l) **RAGGING:-**The candidates should not indulge or participate in any kind of ragging. If they are found to have indulged in ragging in the past or noticed later, the candidates will be removed from the roll of the institution at whatever stage of study and criminal action will be taken against the candidates.
- m) **Seats Reserved for Differently Abled:**
Among the reservation 3% have been included for Differently Abled candidates, as per norms laid down by Government.
The candidates are required to produce a certificate from the District Medical Board of the area concerned constituted for the purpose assessing the nature and the extent of disability **in the format prescribed. The Certificate must have been obtained within three months prior to submitting the application for seeking admission under this category. If the Certificate has been obtained earlier, the application will be rejected.**
The Medical Certificate issued by District Medical Board of the area concerned for this purpose is subject to the confirmation by the Expert Committee constituted by the Director of Medical Education at the time of Counselling .
The Candidate seeking admission under this category should produce a **full size photograph** exhibiting the deformity.

Note:

- i. The students seeking course under this category will be required to undergo second Medical Examination by a Medical Board constituted for the purpose by University to ascertain and confirm the nature and extent of physical disability.
- ii. Candidates with any other disability other than the loco-motor disability of the lower limb will not be considered for admission into Course under this Special Category.
- iii. The decision of the University in this regard will be final.

6. COURSE WISE NUMBER OF SEATS AND FEE STRUCTURE:-

Sl. No.	Course	Number of Seats	Fees / Annum in ` for the year 2013-14
1	M.B.B.S.	150	5,54,370/-
2	B.D.S.	100	3,50,370/-
3	B.Pharm	100	35,170/-
4	B.P.T.	30	32,270/-
5	B.Sc. (Nursing)	100	55,370/-

7. ADMISSION TO HOSTEL:-

Annamalai University is a residential University and admission to the hostel is compulsory. Four hostel blocks two each for men and women are available for graduate students. The compulsory rotating resident interns (CRR) have their own independent hostel. For postgraduates, single-room attached hostel with 150 rooms is in place. The Rani Meyyammal College of Nursing also has its hostel.

FEE STRUCTURE FOR THE HOSTELS IS AS FOLLOWS:-

Sl. No.	Courses	Hostel Name	Caution Deposit	Annual Hostel & Mess Charges	Total
1	I B.Sc. Nursing	T.S.AN.S. Hostel (Ladies Hostel)	5000	40000	45000
2	I M.B.B.S., I B.D.S. & I B.P.T.	New Medical Hostel	8000	65000	73000
3	I M.B.B.S.	W.H.P. Hostel (Ladies Hostel)	10000	75000	85000
4	I B.P.T & I B.D.S.	W.H.P. Hostel (Ladies Hostel)	8000	65000	73000

After admission, the students can meet the Wardens of Hostels for completing formalities related to hostel.

8. SCHOLARSHIP:-

- a. **Self Financing Programmes (M.B.B.S., B.D.S., B.P.T., B. Pharm., & B.Sc. (Nursing) Scholarship):** Post Matric Scholarship will be awarded (for Tuition Fees + Maintenance Allowance, as per Government rate for Self Financing Institution) to the Students studying Self Finance programmes belonging to **SC/ST** Community and also **Converted Christian Students** whose Parent's/Guardian's income from all sources **does not exceed ` 2,50,000/- per annum.**
- b. **Higher Education Special Scholarship:** In addition to the Post Matric Scholarship, Higher Education Special Scholarship is awarded to the hostel students, belonging to SC/ST community and Converted Christian (converted from SC/ST). The Annual income from all sources **does not exceed ` 2,00,000/- per annum.**

9. GENERAL NOTE TO APPLICANTS/SELECTED CANDIDATES OF ALL PROGRAMS:-

- a) The tuition fees and caution deposit minus the service charges of ` 5,000/- will be refunded if the candidate discontinues the programme without attending the classes, and the resultant vacancy is filled up.
- b) The caution deposit alone will be refunded, if the candidate discontinues the programme after attending a few classes and the resultant vacancy is filled up.

- c) The candidate should pay the entire program fee minus whatever has been already paid, if he discontinues the program in the middle i.e. after the close of admission and the vacancy is not filled up.
- d) Tuition fees for the entire program together with arrears if any, shall be payable by the student before Transfer Certificate is issued. However, the Special fees for the remaining period of the program shall be waived.
- e) Caution deposit shall be refunded after adjustment towards any dues from the student.
- f) No certificate will be issued, unless the candidate has cleared all the arrears of fees etc., due to the University.
- g) With regard to any dispute arising in relation to admission, examinations, remittance of fees, etc., the place of jurisdiction for the purpose of filing a suit or preferring a complaint or taking any legal proceedings against the Annamalai University, will be Chidambaram Town only.
- h) Original Certificates submitted at the time of admission are not returnable till the end of the Programme. Before the certificates are surrendered for admission, the candidates are advised to have with them attested copies of mark lists or other certificates that may be required for applying scholarships etc.

10. GENERAL INFORMATION:-

The following procedures should be followed for applying/getting certificates viz. Bonafide/Course completion/Mark lists etc. with the fee prescribed by the University.

- a) **General** : Mark list for each Semester/Year during the period of study will be issued by the University and distributed through the respective department of study. On Completion of the Program, Provisional Certificate and Transfer Certificate will also be distributed through the department concerned.
- b) **Migration Certificate** : This Certificate will be issued by the University Office ('K' Section) only on demand to those who have planned to undergo higher studies in any Educational Institution in India.
- c) **Duplicate Certificate –Mark List / Degree /Transfer Certificate**: A Certificate from the police department is required to be produced for the loss of Certificates indicating that the Certificates were actually lost beyond recovery.

- d) **Degree Certificate** : Notification will be issued in the leading dailies during the month of September/October every year for calling of application forms for getting Degree Certificate at the Convocation. Students shall apply for the same in the prescribed form which can be obtained from the University.
- e) **Personal File** : Students while admitted in this University must open a personal file to maintain all academic records such as chalan for remittance of tuition fee, exam fee, instrument fee, condemnation fee etc. till completion of his/her studies.
- f) **Re-admission** : If any attendance deficiency during the tenure of his/her studies, shall apply for re-admission through the Heads concerned along with the Xerox copy of his/her previous semester/ year mark list/s as proof for having appeared for the University Examinations.
- g) **How to get Certificate** :
- i. Students applied for any certificates in this University viz., Bonafide, Course Completion, Duplicate mark list, Degree Certificate and Transfer Certificate etc, either during the tenure of his/her studies or completion of the program should get the same from the office or by post within a fortnight period from the date of filing application in the office. He/she should possess compulsorily i) a copy of letter where he/she has applied for ii) a copy of remittance challan, iii) and any other documents etc., whenever any lapse of the original submitted to University (or) loss in transaction.
 - ii. If he/she does not receive the certificate/s within the stipulated period, then he/she can seek immediately the assistance of the Section Head/Deputy Registrar of the 'K' Section with relevant copy of records that already submitted for claiming the certificates, so as to enable them to get the certificate from the office (or) necessary guidance will be provided for the same.
 - iii. Students admitted on various programs of the University, should get back his/her all original certificates produced at the time of admission within three months either on completion of Program (or) discontinuing the same in the middle of the Program. The University is not responsible for any lapse or damage of the certificates

11. CODE OF CONDUCT FOR STUDENTS OF ALL PROGRAMMES:-

The following code of conduct shall be observed by the students who are admitted.

- a) The students should conduct themselves in an exemplary manner so as to be model for other students.
- b) All students will have to strictly adhere to the rules and regulations of the University.
- c) **If any student is involved in ragging or any other anti- social activities, he/she will be expelled and criminal proceedings may be launched against him/her.**
- d) The students should be present during all working days and sincerely apply themselves to studies.
- e) The students should attend the classes regularly and punctually. A minimum attendance of 80% in each subject is required, to be eligible to appear for the University Examinations.
- f) The campus is “Tobacco Free” and “Liquor Free”. Deviants will result in dismissal from the program.
- g) The students are forbidden from using powered two wheelers inside the campus.
- h) Use of mobile phones and electronic gadgets with camera is not permitted in the class rooms, faculty premises, university organized functions/ programs / extracurricular and co-curricular activities.
- i) **Dress Code:** Students need to wear formal dress largely covering them like Sarees / Churidhar with dupatta for ladies and Trousers, Pant & Shirt for men. Use of T.Shirts / Jeans and other modern outfits should be avoided during working hours and formal functions.

- ❖ **For Familiarization and guidance of the candidates, model course application form will be available on the website *www.annamalaiuniversity.ac.in* from 22.06.2013 onwards.**
- ❖ **Model Course Application Form with Guide Lines to <http://annamalaiuniversity.ac.in/download/entranceguide.pdf>**
- ❖ **Candidates invited for counselling alone will be provided course application form and printed prospectus, on payment of Rs.1500/-.**

A. UNDERTAKING REGARDING AUTHORIZATION

I,.....son / daughter of
 Thiru.....aged.....years Application
 Number.....and General Rank..... in the Merit list for
 MBBS/BDS, 2013-2014 session do hereby solemnly affirm and undertake that the decision of
 my authorized representative, Thiru/ Tmt/ Selvi.....
 Son/daughter/wife of Thiru.....
 aged..... years, regarding selection/ rejection of seat on the date of Counselling
 (.....) shall be binding on me and I shall not have any claim whatsoever, other than the
 decision taken by my authorized representative on my behalf
 on.....

Signature of the Candidate

Name.....

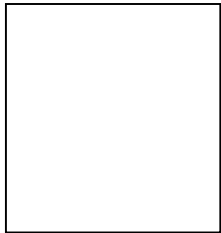
Appln. No.....

Address.....

General Rank.....

B. AUTHORIZATION LETTER

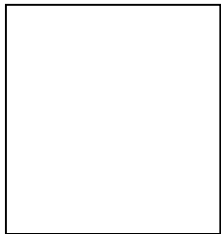
I..... son / daughter
of Thiru..... bearing
Application numberand General Rank in the Merit
list for MBBS /BDS 2013- 2014 session do hereby authorize, Thiru. / Tmt. /
Selvi..... Son/ Daughter
of Thiru..... to represent me
on.....before the
for allotment of a seat in MBBS/ BDS courses, 2013-2014 session The signature and the
photograph of the above named Thiru. / Tmt. / Selvi.....
are attested below.



Photograph of Candidate
attested by a Gazetted Officer

Name:
Application Number:
General Rank in the Merit List:

Signature of the Candidate:



Photograph of authorized
Representative attested by
the candidate

Signature of authorized
Representative duly attested by
the
candidate

NB: Signature and seal of the attesting authority should cross over the photographs.